

Mississippi State University
University Committee on Courses and Curricula

Meeting Minutes

September 6, 2024

Present: Hayden Anderson, Randy Campbell, Russell Carr, Patricia Cordero-Irizarry, Brain Davis, Jagman Dhillon (voted proxy via Barry Stewart), Nathan Drake, Kiley Forsythe, Dana Franz, Donna Gordon, Kate Gregory, Attila Karsi, Kris King, Brad Lang, JuYoung Lee, Robert Moore, Brittany Moore-Henderson, Emily Owen, Tommy Parker, Andy Perkins, Suzanne Powney (voted proxy via Alexis Gregory), Matthew Priddy, Aswathy Rai, Lindon Ratliff, Rebacca Robichaux-Davis (voted proxy via Brian Davis), Amber Robinson, Wendy Roussin, Barry Stewart, Lesley Strawderman, Jacob Tschume, Kenna Vowell, Hunter Yelverton

Excused: Evan Kaplan, Tawney McCleon, Emily Shaw, Besty Smith

Guests: Leslie Burger, CFR; Carla Huston, CVM; Amy Dapper, Biological Sciences

Meeting Location: Coskrey Auditorium in Memorial Hall

Perkins called the meeting to order at 1:34 pm.

New members Lee, Kaplan, Robinson, McCleon, Anderson, Yelverton, Cordero-Irizarry, and Tschume were welcomed. Perkins pointed out several vacancies that should be filled by October, and thanked Russell Carr for his long service on the UCCC as this will likely be his last meeting. New Curriculum Management Specialist and UCCC Secretary Clifton Taylor was also welcomed and the committee was informed about the new UCCC email address.

Dr. Dana Franz gave an update on a new template for program proposals. This will include all elements required previously by the guide and format, but in a simplified format that will hopefully provide clarity for proposers and help eliminate some prominent issues that regularly hold up program approval.

Carr made a motion to approve the minutes of the May 1, 2024 meeting, seconded by Stewart. The motion to approve the minutes passed.

Priddy moved to approve the modification of HCA 4013/6013. Davis seconded the motion. Some of the concerns discussed included: Issues that caused this course to be tabled at the May meeting appear to have been resolved. Priddy and Forsythe pointed out minor issues with real time writing assignments concerning equity between face to face and asynchronous students. Graduate level student also will not do paper assignments. More detail could also be used in the amount of time dedicated to video assignments. Carr moved to pass contingent upon the stated concerns being addressed. Rai seconded. The motion to pass contingent was approved.

Strawderman moved to approve the addition of BIO 4153/6153. Rai seconded the motion. The subcommittee that reviewed the course proposal recommended approval. The motion was approved.

Strawderman moved to approve the addition of MKT 4913/6913 and SCL 4913/6913. Rai seconded the motion. Perkins and Moore offered clarification on these courses needing to be approved for study abroad. Since these proposals were not submitted for study abroad approval, the options discussed were: passing the courses and having the departments submit a technical change to add study abroad, or passing the courses contingent upon study abroad being added. Strawderman and Rai elected to withdraw their motion to approve and moved to pass contingent to hopefully allow for quicker addition and approval of study abroad, and revision of prerequisites to clarify that a grade of B is required for both prerequisite courses. The motion to pass contingent was approved.

Strawderman moved to pass the addition of CH 8713 contingent on the following concerns being addressed. Rai seconded the motion. Some of the issues discussed included: The letter of support was missing the signatures of the department curriculum committee members. As an umbrella seminar course, the description, preparation, textbook, etc. will change based on the course subtopic. Learning outcomes for the course will need to stay the same and be clarified so that they can be fulfilled even as the topic changes. There is precedent in Honors Forum and other similar courses. The motion to pass contingent was approved.

Strawderman moved to pass the modification of PSY 3503 contingent on the following concerns being addressed. Rai seconded the motion. Some of the issues discussed included: Presentation assignments have different attendance and time requirements for face to face and online students. Clarity is needed on why face to face student attendance is mandatory for presentations when the presentations are posted on Canvas. The motion to pass contingent was approved.

Gordon moved to approve the addition of EDE 4303 and 4323. Lang seconded the motion. Some of the issues discussed included: These courses were originally to be taught as part of the BAS in Early Childhood that was rejected by UCCC last year. The college and department still plan to offer these courses separately from that degree, but all reference to the BAS as part of the justification or syllabus will need to be removed. Cross listed HDFS 4303 and 4323 were tabled at the May meeting and have not been resubmitted. Letters of support are dated March 2023 and will need to be updated. EDE 4323 has only 42 contact hours listed, which is not sufficient. Both courses need relative due dates for assignments and exams added to the course schedule and clarification on policy for accepting late work. It was recommended that a statement about the permissibility of Generative AI for written work be added. Concerns were also raised over equity of face to face and online attendance policy and the use of hybrid language. Percentages of face to face versus online are not defined and which classes are meant to be face to face are not designated. Priddy moved to table the course proposals based upon the stated concerns. Roussin seconded. The motion to table was approved.

Gordon moved to approve the addition of HSPY 6403. Lang Seconded the motion. Some of the issues discussed included: Same hybrid concerns as the EDE courses above. Rai pointed out that in the contact hour breakdown there are 12 hours dedicated to exams, which seems excessive. Priddy moved to pass contingent upon the stated concerns being addressed. The motion to pass contingent was approved.

Gordon moved to approve the addition of KI 2304. Lang seconded the motion. Some of the issues discussed were: Issues that tabled the course proposal in March of 2024 were not sufficiently addressed. Roussin noted that the contact hours list only 1 hour of laboratory, which is not sufficient for the listed

laboratory credit. Priddy moved to table the course proposals based upon the stated concerns. Roussin seconded. The motion to table was approved.

Moore moved to approve the addition of CVM 5311 and 8294. Stewart seconded the motion. Some of the issues discussed were: Catalog descriptions do not match the syllabi. A calendar of exam and activity dates should be included. Learning outcomes should be clarified to not begin with “students will learn” or “understand”. Required materials (textbooks etc.) need to be specified. More clarity needed on how the discussion board will be used. Lang moved the pass contingent upon the stated concerns being addressed. The motion to pass contingent was approved.

Moore moved to approve the modification of the BS in Wildlife, Fisheries and Aquaculture. Stewart seconded the motion. Some of the issues discussed were: The hours for the modification do not add up correctly for the modified section. Removing the “3” from the hours column for MA and ST courses in all concentrations, and PHI 1123, PSY 1013, and SO 1003 in the CLE concentration should allow the hours to add up correctly. Priddy moved to pass contingent upon the stated concerns being addressed.

Moore moved to approve the modification of the DVM Doctor of Veterinary Medicine. Stewart seconded the motion. The subcommittee that reviewed the program proposal recommended approval. The motion was approved.

Priddy moved to adjourn. Carr seconded the motion. The motion to adjourn was approved and the meeting was adjourned at 2:30 pm.