

**University Committee on Courses and Curricula**  
**Mississippi State University**  
**October 18, 2013**

- Present: Amy Akerson, Tom Cathcart, Amy Crumpton, Jim Fowler, Dana Franz, Kathy Gilliland, Barry Hunt, Rob Moore, Kelly Moser, Bob Otondo, Emily Owen, Tommy Parker, Sunny Patel, Melinda Pilkinton, Kathy Sherman-Morris, Jack Smith, Barry Stewart, Pam Sullivan, Kirk Swortzel, Steve Taylor, Jenny Turner, Mark Welch
- Excused: Dipangkar Dutta, Kevin Hunt, Mitzy Johnson, John Riggins, John Rigsby, Wes Schilling, James Warnock, Vemitra White, Robert Wolverton
- Proxy: Barry Hunt for Wes Schilling, Tom Cathcart for James Warnock
- Absent: Tyler Camp, Russell Carr, Ben Magbanua, Pat Matthes, Lynda Moore, Summer Smith
- Guests: Albert Bisson, Angi Bourgeois, David Hoffman, Adam Love, Renee Matich, Kate McClellan, Andy Mercer, Seth Oppenheimer, John Poros, Justin Taylor

Swortzel called the meeting to order at 1:30 p.m. on Friday, October 18, 2013 in room 324 of the Student Union. Swortzel provided an update on the recent actions taken by the Graduate Council. Franz moved to approve the minutes from the Meeting on September 20, 2013. Stewart seconded the motion. The minutes were approved unanimously.

Crumpton moved to approve the addition of ARC 4613/6613, and Sherman-Morris seconded the motion. Dr. John Poros and Dr. Justin Taylor appeared in support of the proposal. The proposal was approved unanimously.

Crumpton moved to approve the modifications of ART 4083, ART 4093, ART 4620/6620, and the Bachelor of Fine Arts. Sherman-Morris seconded the motion. Dr. Angi Bourgeois was present in support of the proposals. A member of the Registrar's staff asked that for the prerequisite for ART 4620/6620, the language "consent of the instructor" be used instead of "permission of the instructor" to be consistent with other language in the Undergraduate Bulletin. Committee members felt this revision could be made on the Change Notice without committee action. On the modification of the Bachelor of Fine Arts, Dr. Bourgeois explained to the committee that the old studio courses may be used as electives but not as a capstone experience. The motion to approve the modifications of ART 4083, ART 4093, ART 4620/6620, and the Bachelor of Fine Arts was approved unanimously.

Franz moved to approve the additions of AN 8123 and AN 8193. Welch seconded the motion. Dr. David Hoffman was present in support of the proposals. A committee member pointed out that under the attendance section of the syllabi, two unexcused absences result in the lowering of your grade by one letter grade, and four unexcused absences result in lowering your grade by two letter grades. Committee members were concerned that this would violate the university policy that attendance requirements may not affect grades by more than ten percent. Dr. Hoffman that the unexcused absences would lower the attendance grade but not the final grade. Committee members also pointed

out that in the course description, it should be a three hour seminar. Pilkinton moved to pass the proposals contingent upon the syllabi being clarified that attendance would only affect the participation grade and the proposal cover sheet being edited to indicate the course is a three hour seminar. Welch seconded the motion. The motion to pass AN 8123 and AN 8193 contingent was approved unanimously.

Sherman-Morris moved to approve the addition of GR 8453, the addition of distance delivery of GR 8453, and the addition of GR 8843. Welch seconded the motion. Dr. Andy Mercer appeared in support of the proposals. A committee member pointed out that GR 8843 did not have a catalog description on the cover sheet. On GR 8453, committee members discussed that the proposal indicates that a letter of support was requested from the Department Head in the Math and Statistics Department but that when the Statistics Curriculum Committee reviewed the proposed course it was undecided regarding the importance of the overlap in the courses and was not able to provide a support letter. Committee members voted unanimously to approve the addition of GR 8453 and the addition of distance delivery of GR 8453. Stewart moved to pass the addition of GR 8843 contingent upon a new cover sheet being submitted with a catalog description. Crumpton seconded the motion. The motion to pass GR 8843 contingent was approved unanimously.

Sherman-Morris moved to approve the modification of PHI 2123 and the deletion of REL 4253/6253. Otondo seconded the motion. Dr. Albert Bisson appeared in support of the proposals. For PHI 2123, committee members pointed out that the course approval form catalog description and the attached course proposal catalog description do not match. A staff member from the Registrar's Office pointed out that for the course description to be consistent with other catalog descriptions, the description should include the wording "sophomore standing" instead of "not open to freshmen." Pilkinton moved to pass PHI 2123 contingent upon the catalog description being revised to include the "sophomore standing" language and the catalog descriptions for the course approval form and the course proposal description matching. Crumpton seconded the motion. The motion to pass PHI 2123 contingent was approved unanimously. The committee approved the deletion of REL 4253/6253 unanimously.

Welch moved to approve the modification of the Bachelor of Art in English. Sherman-Morris seconded the motion. Committee members felt it was difficult to determine from the curriculum outline whether 3 course hours are being added to the program under the new groupings. Pilkinton moved to table the proposal, and Moser seconded the motion. The motion to table was approved with two committee members abstaining.

Welch moved to approve the modifications of the Master of Science in Chemistry and the Doctor of Philosophy in Chemistry. Otondo seconded the motion. Dr. Stephen Foster appeared in support of the proposal. A member of the staff of the Graduate School indicated it would be more desirable to have the Master of Science and Doctor of Philosophy requirements separated, so it would be easier to read in the Graduate Bulletin. Committee members also questioned why 6000 level classes are not allowed within the course work for the MS or the Ph.D. in Chemistry. Dr. Foster indicated that graduate students from other departments take the 6000 level classes. The motion to approve the modifications to the Master of Science and Ph.D. was approved unanimously. Committee members encouraged Dr. Foster to separate the requirements for the Master of Science and the Doctor of Philosophy, so the proposal would be easier to read at Graduate Council.

Fowler moved to approve the addition of distance education to ECE 3443. Cathcart seconded the motion. The motion to approve the addition of distance education to ECE 3443 was approved unanimously.

Franz moved to approve the deletions of EP 6113, PE 6163, PE 8193, and PE 8213; the additions of KI 8913 and KI 8923; and the addition of a Ph.D. in Kinesiology. The proposal to delete PE 8623 was withdrawn. Dr. Adam Love appeared in support of the proposals. A committee member was concerned that for KI 8913, the catalog description on the proposal form and the catalog description on the proposal did not match. A member of the staff of the Graduate School pointed out that the requirement that students entering the Ph.D. program have a Master of Science in Kinesiology needs to be in both the admissions criteria and the general requirements. Committee members pointed out that in some parts of the proposal, the phrase "comprehensive exam" should replace the phrase "qualifying exam." Franz moved to pass the addition of KI 8913 and the addition of the Ph.D. in Kinesiology contingent upon the above stated concerns being addressed. Crumpton seconded the motion. The motion to pass contingent the addition of KI 8913 and the addition of the Ph.D. in Kinesiology was approved unanimously. The motion to approve the deletions of EP 6113, PE 6163, PE 8193, PE 8213, and the deletion of KI 8923 was approved unanimously.

Otondo moved to approve the addition of HON 3143 and the designation that HON 3143 will fulfill three hours of General Education credit in Social Science. Welch seconded the motion. Dr. Kate McClellan and Dr. Seth Oppenheimer appeared in support of the motion. A member of the committee pointed out that in the proposals, students will only receive general education credits for this class if they receive a "C" or above in the class. In other classes, students receive general education credits as long as they pass the class. Committee members questioned if non-honors students would receive general education credits if they made a "D" in the class. Committee members felt the different requirements would be confusing to students. Pilkinton moved to pass the motion contingent upon the requirement that students must receive a "C" or better in the class to receive general education credit be deleted from the course proposal. Crumpton seconded the motion. The motion to pass contingent was approved unanimously.

Smith moved to approve the addition of CVM 5364 and the modification of DVM. Crumpton seconded the motion. Committee members pointed out that CVM 5364 should include the phrase "four hours practicum" in front of the catalog description. Committee members felt this revision could be made on the Change Notice without committee action. The motion to approve the addition of CVM 5364 and the modification of DVM was approved with one committee member abstaining.

Crumpton moved to approve the modification of FNH 4353/6353, and Stewart seconded the motion. Dr. Renee Matich appeared in support of the motion. The motion to approve passed unanimously.

Hunt moved to approve the addition of FNH 8673, the distance delivery of FNH 8673, and the modification of the Master of Science in Food, Science, Nutrition, & Health Promotion: Health Promotion. For the distance delivery of FNH 8673, committee members pointed out that the proposal does not contain an equivalency table and does not explain how feedback will be collected. A staff member from the Registrar's Office pointed out that the course description indicates the course is a lecture, but the method of instruction appears to be an independent study. The committee members asserted: (1) the method of instruction should be "I" for "Individual Study;" (2) the method of delivery should be "O" because Campus 1 and Campus 5 are both delivered on line; (3) an equivalency table does not need to be included because the courses are the same; (4) the course description needs to include the phrase "three hours directed individual study or special project;" (5) the detailed outline needs to be rewritten for clarification of hours. Pilkinton moved to table the proposals. There was no second, so the motion died due to the lack of a second. Franz moved to pass the proposals contingent

upon the above outlined concerns being addressed. Crumpton seconded the motion. The motion to pass contingent passed unanimously.

Swortzel announced that in the future he planned to name a subcommittee to revise the by-laws and a subcommittee to revise the Guide and Format.

Crumpton moved to adjourn the meeting. Franz seconded the motion. The motion to adjourn passed unanimously. The meeting was adjourned at 4:10 p.m.