

Minutes
University Committee on Courses and Curricula
19 October 2012

- Present: Angi Bourgeois, Amy Adkerson, Linda Buehler, Amy Crumpton ,Yogi Dandass, Dana Franz, Mitzy Johnson, Pat Matthes, Rob Moore, Charlie Palmer, Tommy Parker, David Peebles, Melinda Pilkinton, Kathy Sherman-Morris, Barry Stewart, Pam Sullivan, Kirk Swortzel, Mark Welch, John Wyatt
- Excused: Russell Carr, Dipangkar Dutta, Hudson Frey, Rebecca Long, , Whitney Ray, John Rigsby, Emily Schultz, James Warnock
- Absent: Wes Schilling, Bob Wolverton
- Proxy: Adam Coombs for Hudson Frey, Student Association
Laurie Grace for Emily Schultz
- Guests: Albert Bisson, Stephen Brown, Stephen Grado, Jason Keith, Aaron Kiess, David Lewis, Peter Ryan, Rick Travis

Bourgeois called the meeting to order at 2:05 on Friday, October 19, 2012. Palmer moved the approval of the September 21 meeting minutes, seconded by Swortzel. No additions or corrections were made to the minutes and the motion was approved unanimously. Bourgeois raised the request before the committee regarding Special Topics courses. Two members who were absent for the October meeting requested that we suspend voting on the issue, but Bourgeois asked specifically for any thoughts regarding the wording of the statement under review: *All experimental courses are eligible to be offered twice as Special Topics courses. After the second offering of the experimental course, the course must be approved as a regular course through the university curriculum process before it is eligible to be offered again. The number of offerings (2) is the same no matter what method of delivery is used.* Bourgeois specifically requested consideration on the clarity of the statement, as to whether language indicating that an experimental course can be offered in two semesters be added to the statement. The issue will be raised for final consideration at the November 2012 meeting of the UCCC.

Bourgeois announced that an additional issue had been raised regarding a group of proposals for the Master of Science in School Administration. In the September 2012 meeting of the UCCC, the committee voted to approve these proposals contingent on getting a letter of support from Dr. Michael Newman in the Department of Agriculture and Extension Education regarding possible duplication of the course EDF 8443 Program Evaluation. Though discussions regarding the course were made, Dr. Newman ultimately stated that he could not provide a letter of support and his department would accommodate students from the MS in School Administration program if they could take the course when it was offered by his department. He also stated that

if Dr. Williams was restricted to offering her course to Summer Session only he could not accommodate her students by offering a course in that term. Dr. Newman agreed to allow Dr. Williams to offer the course during Summer for students enrolled in the MS in School Administration only, and would be happy to accommodate any of her students who might need the course out of sequence. A motion was made by Palmer and seconded by Pilkinton to remove the contingency of the letter of support from Agriculture and Extension Education on the proposals for the MS in School Administration. The motion was approved.

Palmer moved to remove the modification of the Bachelor of Science in Building Construction Science degree and its accompanying course deletions and modifications off the table. Moore seconded the motion. Dr. David Lewis, interim director of Building Construction Science was present in support of the proposals. He indicated that the requested adjustments had been made to the proposals. Adkerson asked if the intention was to remove BCS 1013 Architectural Appreciation as a course, which Lewis confirmed. It was indicated that the course would also need to be removed from the list of approve Fine Art General Education courses. Adkerson asked if the program wanted to use the studio coding for their new courses rather than the laboratory coding. Lewis indicated that the Q code would be more appropriate. The motion to approve the degree and accompanying course proposals was approved.

Palmer moved the approval of distance delivery of the courses CHE 6633, 8223, and 8713 and the addition and distance delivery of CHE 4683/6683, seconded by Dandass. Dr. Jason Keith was a guest in support of these proposals. The following issues were raised regarding split-level course CHE 4683/6683: The course has a co-requisite that is not approved for distance. The graduate level requirements are not indicated in the proposal, and there was no CIP code included in the course addition proposal. Dr. Keith indicated that he would be happy to modify the co-requisite to a pre-requisite to address that problem and that he could provide the other information easily. Wyatt moved to approve CHE 6633, 8233 and 8713, seconded by Dandass. The motion was approved unanimously. Palmer moved to approve CHE 4683/6683 contingent upon clarifying the remaining issues with the course, seconded by Wyatt. The motion was approved.

Palmer moved the approval of the addition of the Bachelor of Applied Technology degree, seconded by Wyatt. Dr. Stephen Brown, Dean of Meridian; Dr. Peter Ryan, Associate Provost; and Dr. Rick Travis, Interim Associate Dean of Arts and Sciences were guest in support of the new degree. Dr. Travis gave the committee a brief background to the development of the degree as well as with the impressive amount of care and effort that had been put into the process by members of MSU both at Meridian and Starkville campuses. Drs. Brown and Ryan also commended the efforts of everyone involved in the development of the degree and how it would benefit students of MSU Meridian. A question as to whether or not a statement should be added to the degree to indicate clearly to students that the technical credits accepted for the completion of the BAT degree may not be accepted if a student were to change to another major offered by MSU. Dr. Brown was in support of the addition of such a statement. Since the paperwork

indicated the degree BAT and a concentration, the question of the major was raised. Dr. Ryan indicated that there was a desire to have the Health Care Services be a concentration rather than a major to facilitate future development of concentrations under the BAT degree. It was suggested that the degree name be: Bachelor of Applied Technology, Major: Applied Technology, Concentration: Health Care Services. Drs. Brown, Ryan, and Travis agreed to this designation. A question regarding the pre-requisites to two courses in the degree was raised, and Bourgeois indicated that Dr. Travis had responded to this question prior to the meeting indicating that there were sufficient credits currently available for students to take the necessary pre-requisites, but that he was in the process of finalizing proposals to modify the prerequisites to accommodate the BAT students. Wyatt moved to approve the proposal contingent upon the necessary adjustments identified, seconded by Palmer. The motion was approved.

Grace moved the approval of the modification of the two proposals for the modification of the Bachelor of Science degree and the modification of FO 3102 Computer Applications in Forest Resources, deletion of FO 3101 Computer Applications in Forest Resources Lab; modification of FO 4452/6452 Remote Sensing Applications and the deletion of FO 4451/6451 Remote Sensing Lab. Dr. Stephen Grado was present in support of these proposals. The proposals dealing with the combination of lab content into the lecture component was beneficial to students and easier to deal with scheduling. The question of whether any of the courses were required in any other degree on campus. It was found that FO 4451/6451 and 4452/6452 were required in a certificate and concentration in Geosciences. Since those programs will need to submit a modification proposal, Palmer moved to table the course proposals and the accompanying degree modification, Welch seconded. The motion was approved. The proposals for FO 3102/3101 and its accompanying degree modification were approved.

Palmer moved, seconded by Dandass, to approve the addition of REL 3463 Systematic Religion. Dr. Albert Bisson was present in support of the proposal. A question was raised about the title of the course, which was answered by Dr. Bisson. The motion was approved.

Swortzel moved the approval of the degree modification of the Bachelor of Poultry Science and accompanying course deletions and modifications. Dr. Aaron Kiess was present in support of the proposals. Dr. Kiess indicated that he had worked with the registrar and with two departments with cross-listings of courses being modified to address all issues that had been raised by the UCCC in September. The motion was approved.

Palmer moved the approval of EPP 4313/6313 Forensic Entomology, seconded by Swortzel. A question was raised about the lab fee. It was agreed that Bourgeois would remind the department that all lab fees must be approved by the Provost's committee on lab fees. Palmer called the questions and the motion was approved.

Palmer moved the approval of FL 4473 and 4493 The Age of Homer and Greek Tragedy and Comedy, seconded by Dandass. The motion was approved.

Palmer moved the approval of PS 1182 and 1192 and the proposal for the minor in Pre-Law. The motion was seconded by Swortzel. It was noted that the course description for PS 1182 was too long and would need to be shortened. In addition, the syllabus indicates an attendance policy that is in excess of the 10% attendance guideline, in addition to a 10% participation grade. The question of whether the courses were sequenced was raised, with members saying that the content in PS 1192 seemed to rely on material taught in PS 1182. It was asked that the department clarify whether PS 1182 was meant to be a pre-requisite to PS 1192. It was also noted that no grading scale was included in the proposals for either course. A question was raised with the proposal for the minor in Pre-Law, questioning the function of the information included in the curriculum outline. Typically the committee would read that information as the content to be included in the bulletin as the catalog description for the program, however, the committee was unsure whether that information was intended to be included or was more of a justification/explanation on the development of the degree. Finally, a question as to the relationship/overlap with the pre-law concentration was raised. In light of these questions/issues, Palmer moved to table the proposals, seconded by Dandass. The motion to table was approved.

Palmer moved to approve the modifications to ACC 3003, 3013, 3023, 4013, 4033, seconded by Dandass. No questions were raised regarding these pre-requisite modifications and the motion was approved.

Palmer moved to approve the distance delivery of CRM 3343, 3503, 4513, and SO 4173, seconded by Dandass. Issues were raised regarding the lack of letters of faculty support for the proposals. In addition the question was raised of how to deal with the cross-listed and split-level courses with Sociology and Anthropology. Are they intended to be able to be offered under these listings via distance as well as the CRM numbers? A letter of support from the cross-lists, especially from Anthropology was requested. Welch moved to approve the proposals contingent upon the above clarifications.

Palmer moved to remove the proposal for the approval of the addition and distance delivery of HI/AAS 8543 Diversity and Discrimination Law from the table, seconded by Dandass. No issues were raised and the motion was approved.

Palmer moved to remove the proposal for the approval of the distance delivery of SW 4533 and 4643 from the table for consideration, seconded by Dandass. No issues were raised regarding the courses. A correction in the agenda was noted in the course title. The motion was approved.

Palmer moved to remove VS 1012, CVM 3101, and CVM 8971 from the table for consideration, seconded by Dandass. It was noted that the VS 1012 course description was too long. No other issues were raised and the motion was approved.

Palmer moved to adjourn, seconded by Welch. The meeting was adjourned at 4:56pm.