

**University Committee on Courses and Curricula**  
**Mississippi State University**  
**October 21, 2016**

- Present: Amy Adkerson, Tracey Baham, Russell Carr, Dana Franz, Charles Freeman, Rey Howell, Kevin Hunt, Brenda Kirkland, Qingmin Meng, Rob Moore, Erika Niemann, Greg Olsen, Emily Owen, Tommy Parker, Tommy Phillips, John Rigsby, Susan Seale, Barry Stewart, Pam Sullivan, Jenny Turner, Robert Wolverton,
- Excused: Shrinidhi Ambinakudige, Madelyn Barr, Randy Campbell, Mike Cox, Amy Crumpton, Seamus Fryne, Robert Harland, Lynda Moore, Kelly Moser, Andy Perkins, Chien Yu,
- Proxy: Bob Wolverton for Pat Matthes
- Absent: Ben Emmich
- Guests: Stephen Brain, Dave Dampier, Jim Fowler, Daniel Gadke, Stephanie King, Danielle Molina, Melinda Pilkinton

Franz called the meeting to order at 1:30 p.m. on Friday, October 21, 2016 in room 324 of the Student Union. Dr. Peter Ryan, Associate Provost, spoke to the committee and explained that Dr. Judy Bonner, Provost, is very appreciative of the work of the UCCC and wants to lighten the load of the committee if possible. Dr. Bonner asked Dr. Ryan to form a committee to review the processes of the UCCC and make recommendations for improvements. The committee will consist of one dean, two associate deans, two UCCC members, two college curriculum chairs, UCCC Chair, UCCC staff member, Registrar's Office staff member, the director of the Distance Learning Center, and Dr. Ryan.

Franz announced that Skip Jack resigned as a member of the UCCC due to his class schedule conflicting with UCCC meetings. The College of Veterinary Medicine will elect a replacement. Hunt moved to approve the September 9, 2016 minutes. Rigsby seconded the motion. The September 9, 2016 minutes were approved unanimously.

Hunt moved to approve the deletion of WFA 4333/6333 Fish and Shellfish Nutrition and the addition of WFA 8433 Natural Resource and Conservation Decision Making. Rigsby seconded the motion. The motion to approve the deletion of WFA 4333/6333 and the addition of WFA 8433 was approved unanimously.

Kirkland moved to approve the addition and distance offering of HI 3333 Mississippi History. Niemann seconded the motion. Committee members were concerned the attendance policy

was not clear and might not be in compliance with AOP 12.09. Rigsby moved to pass HI 3333 contingent upon the above concerns being addressed. Olsen seconded the motion. The motion to pass the addition and distance offering of HI 3333 contingent was approved unanimously.

Kirkland moved to approve the modification of SO 4403/6403 Sociology of Gender and Sexuality. Olsen seconded the motion. Committee members observed the equivalency table needs to reflect how the online course will be different from the face to face course. Stewart moved to pass SO 4403/6403 contingent upon the above concern being addressed. Rigsby seconded the motion. The motion to pass the modification of SO 4403/6403 contingent was approved unanimously.

Kirkland moved to approve the addition of SW 3043 Military Social Work. Rigsby seconded the motion. The motion to approve the addition of SW 3043 passed unanimously.

Olsen moved to approve the additions of CSE 8713 Advanced Cyber Operations, CSE 8723 Cyber Law and Policy, CSE 8743 Advanced Network Security, and MS in Cyber Security and Operations. Rigsby seconded the motion. Dr. Dave Dampier appeared in support of the proposals. Committee members were concerned that while CSE 8713, CSE 8723 and CSE 8743 have grading scales, the proposals do not indicate what letter grade is assigned to each range. Hunt moved to pass CSE 8713, CSE 8723, CSE 8743, and the MS in Cyber Security and Operations contingent upon the above concern being addressed. Carr seconded the motion. The motion to pass contingent was approved unanimously.

Niemann moved to approve the addition of a Bachelor of Science in Biomedical Engineering. Olsen seconded the motion. Dr. Steve Elder appeared in support of the proposals. Dr. Elder stated that students who are in the current concentration will be given the option to move over to the new major. Dr. Elder also stated that 128 credits hours are required for the program because of accreditation standards and will fall under the engineering blanket exception of allowing more than 124 credit hours. The motion to approve the addition of a BS in Biomedical Engineering was approved unanimously.

Rigsby moved to approve modification of the Masters of Engineering (Distance). Olsen seconded the motion. The motion to approve the modification of the MS of Engineering (Distance) was approved unanimously.

Olsen moved to approve the addition and distance offering of ECE 8633 Control of Distributed and Renewable Energy Systems. Stewart seconded the motion. Committee members discussed that this course is on a 15 point grading scale, and a grading scale of that nature is unusual. Franz announced she would review the grade scale with Dr. Ryan to determine if the university has a position on similar grading scales. Rigsby moved to pass ECE 8633 contingent upon the above concern being addressed. Niemann seconded the motion. The motion to pass ECE 8633 contingent was approved unanimously.

Carr moved to approve the modification of EG 1143 Graphic Communication. Niemann seconded the motion. Committee members were concerned the course outline does not have enough detail about what is being taught, and the contact hours need to be broken down in smaller increments. Committee members were also concerned the attendance policy is not in compliance with AOP 12.09. Olsen moved to pass EG 1143 contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass EG 1143 contingent was approved unanimously.

Carr moved to approve the addition of ME 4393/6393 and the addition of distance and gulf coast offerings. Freeman seconded the motion. Committee members were concerned that an attendance policy was not included in the syllabus. Rigsby moved to pass ME 4393/6393 contingent upon the above concern being addressed. Niemann seconded the motion. The motion to pass ME 4393/6393 contingent was approved unanimously.

Rigsby moved to approve the modification of the Ph.D. in Animal and Dairy Science. Niemann seconded the motion. Franz announced that Dr. Jamie Larson submitted a revised proposal after receiving feedback from the Graduate School. Sullivan, who is from the Graduate School, confirmed that the requested revisions had been made. The motion to approve the modification of the Ph.D. in Animal and Dairy Science was approved unanimously.

Hunt moved to approve the modification of the MS in Animal Science. Niemann seconded the motion. The motion to approve the modification of the MS in Animal Science was approved unanimously.

Rigsby moved to approve the modifications to HDFS 3000, HDFS 3813, HDFS 3823, HDFS 3833, HDFS 4000, HDFS 4462, HDFS 4813/6813, HDFS 4823/6823, HDFS 4831, HDFS 4832, HDFS 4863/6863, HDFS 4883/6883, HDFS 4886, HDFS 4896, HDFS 7000, HDFS 8113, HDFS 8123, HDFS 8413, HDFS 8423, HDFS 8833, and HDFS 8853. Hunt seconded the motion. The undergraduate and graduate subcommittees assigned to these proposals reported on the course proposals. The following observations were made: HDFS 3000 - the learning objectives/outcomes need to be reviewed, and the number of credit hours stated in the proposal is 1-6 while the syllabus indicates it is a 3 credit hour course; HDFS 3813 – the learning objectives need to be reviewed; HDFS 4813/6813 - the prerequisites have been removed from the catalog description in the proposal, but they have not been removed from the proposed syllabus; HDFS 4863/6863 needs to include in the syllabus that it is a three hours course; and HDFS 4883/6883 proposal needs to include the prerequisites in the syllabus. Freeman moved to pass HDFS 3000, HDFS 3813, HDFS 3823, HDFS 3833, HDFS 4000, HDFS 4462, HDFS 4813/6813, HDFS 4823/6823, HDFS 4831, HDFS 4832, HDFS 4863/6863, HDFS 4883/6883, HDFS 4886, HDFS 4896, HDFS 7000, HDFS 8113, HDFS 8123, HDFS 8413, HDFS 8423, HDFS 8833, and HDFS 8853 contingent based upon the above concerns being addressed. Niemann seconded the motion. The motion to pass contingent was approved unanimously.

Carr moved to approve the deletion of AIS 4203/6203 Applications of Information Technologies in Agricultural Information Science and Education. Stewart seconded the motion. The motion

to delete AIS 4203/6203 was approved unanimously.

Carr moved to approve the modifications of FDM 3553 Fashion Retailing and FDM 4603 Global Sourcing in the Textile and Apparel Industry. Freeman seconded the motion. The motion to approve the modifications of FDM 3553 and FDM 4603 passed unanimously.

Carr moved to approve the modifications to EDA 8223, EDA 8283, EDA 8353, and EDA 8383; additions of HED 8010, HED 8223, HED 8283, HED 8353, HED 8383, HED 8573, HED 8583, and HED 8593; the modifications to HED 8113, HED 8523, HED 8543, HED 8553, and HED 8563; the modifications and inclusion of distance education to HED 8123, and HED 8133; the additions and inclusions of distance education for HED 8613, HED 8623, HED 8633, HED 8643, HED 8653, HED 8673 and HED 8683. Hunt seconded the motion. The subcommittee assigned to these proposals reported on the course and program proposals. The following observations were made: EDA 8223 is cross listed with HED 8223, there is an inconsistency in grading scale (A, B, C are in ascending while D is in descending order), syllabi in cross listed course differ, Course Objectives in EDA 8223 are called Course Learning Outcomes in HED 8223, additional Course objectives listed in HED 8223 that are not in EDA 8223; EDA 8283 is crossed listed with HED 8283 but HED 8283 syllabus contains course objectives while EDA 8283 syllabus does not, grading scales in EDA 8283 proposal and syllabus are not the same, grading scale in HED 8283 needs to be identical; EDA 8383 is cross listed with HED 8383 but the grading scale in proposal for EDA 8383 is different than the syllabus, and the grading scale for HED 8383 needs to be identical, course objectives in EDA 8383 are called Course Learning Objectives in HED 8383 and there are additional Course Objectives listed in HED 8383 that are not listed in EDA 8383, the bibliographies are not the same in the syllabi from the two courses; for HED 8010, syllabus item 5 (Professional Development) components are not added together correctly, grading scale is listed in ascending order in part of the grades and descending order in part of the grades; for HED 8133, HED 8523, HED 8543, HED 8553, HED 8563, HED 8573, HED 8583 and HED 8593, the grading scale in the proposal is ascending in order for some of the scale and descending in some of the scale. Stewart moved to pass the modifications to EDA 8223, EDA 8283, EDA 8353, and EDA 8383; additions of HED 8010, HED 8223, HED 8283, HED 8353, HED 8383, HED 8573, HED 8583, and HED 8593; the modifications to HED 8113, HED 8523, HED 8543, HED 8553, and HED 8563; the modifications and inclusion of distance education to HED 8123, and HED 8133; the additions and inclusions of distance education for HED 8613, HED 8623, HED 8633, HED 8643, HED 8653, HED 8673 and HED 8683 contingent upon the above concerns being addressed. Niemann seconded the motion. The motion to pass the course and program proposals contingent was approved unanimously.

Stewart moved to approve the name change for the MS in School Administration, the modification of the MS in Educational Leadership, and the modification to the Ph.D. in Elementary, Middle and Secondary Education Administration. Rigsby seconded the motion. The motion to approve passed unanimously.

Carr moved to approve the modification MS in Workforce Education Leadership (Distance). Rigsby seconded the motion. The motion to approve passed unanimously.

Niemann moved to approve the addition of a Certificate in Applied Behavior Analysis. Hunt seconded the motion. Dr. Dan Gadke appeared in support of the proposal. Committee members discussed who makes admissions decisions about the certificate program and that “related fields” for admissions purposes needs clarification; questioned how the “core faculty” is determined; whether “school psychology” should be capitalized; and discussed if language should be added about how people who are not current students apply. Rigsby moved to pass the Certificate in Applied Behavior Analysis contingent upon the above concerns being addressed. Carr seconded the motion. The motion to pass contingent was approved unanimously.

Rigsby moved to approve modifications to the Ed. S. in School Psychology; the MS in Educational Psychology: General Educational Psychology, Psychometry, and Applied Behavior Analysis; and the Ph.D. in School Psychology. Committee members observed that the three proposals appear to be intertwined making the proposals difficult to understand. For example, committee members observed some of the Ed. S. program language is included in the MS program proposal. Carr moved to table the proposals. Freeman seconded the motion. The motion to table was approved unanimously.

Carr moved to adjourn. Hunt seconded the motion. The motion to adjourn was approved unanimously. The meeting was adjourned at 3:39 p.m.